

Statutory Declaration – Police Checks and Registrations

NOTE 1: Possability has a legal obligation which has been placed on prescribed disability service providers to ensure that **before** a person is appointed or engaged in a prescribed position, that he or she undergoes an assessment of his or her relevant history by an authorised screening unit.

Candidate instructions:

1	Complete the required details on this Statutory Declaration.
2	Have a Commissioner for Declarations or a Justice of the Peace execute the Statutory Declaration form
3	Return the fully completed form to Possability, ensuring all relevant pages are attached. Please note that your application will not be progressed until such time as a correct and fully completed Statutory Declaration form is received.

Details to be provided:

Candidate's Name:	
Position Applied For:	
State:	
1. Do you hold the following registrations for the state in which you will be working? If you hold any of the required registrations, please ensure a copy is provided.	☐ All States: NDIS Worker Screening Registration If Yes - Expiry: ☐ TAS – Working with Vulnerable People Registration If Yes - Expiry: ☐ VIC: Working with Children Registration If Yes - Expiry: ☐ QLD: Blue Card If Yes - Expiry: ☐ QLD: Yellow Card If Yes - Expiry:
2. Do you have a current National Police Check which is less than six months old? If you hold a current police check, please ensure a copy is provided.	☐ Yes – Date of Clearance: ☐ No

3. An International Police Check will be required if you have lived in another country for 12 months or more in the past ten years. Are you required to supply an International Police Check? If you hold a current international police check, please ensure a copy is provided.	☐ Yes – List countries that this applies to below: ☐ No
4. Subsequent to obtaining your National or International Police check as disclosed above, have you been found guilty in any court or been charged with, but are awaiting court proceedings of any offences that, if you were to apply for a Police Check, or any other registration listed above today, would identify you as being unable to work with vulnerable people? (<i>Examples below</i>) <i>Murder or manslaughter; indecent or sexual assault; aggravated burglary; stealing or fraud; arson or setting fire to property; drug trafficking offences; or convicted of, or sentenced to, a term of imprisonment that be served or suspended, for any form of assault.</i> ☐ Yes ☐ No ☐ Not applicable	
5. Have you been found guilty in any court or been charged with but are awaiting court proceedings of any offences that, if you were to apply for a Police Check, Working with Children and NDIS Worker Pre-Screening today, would identify you as being unable to work with vulnerable people? (<i>Refer below</i>) <i>Murder or manslaughter; indecent or sexual assault; aggravated burglary; stealing or fraud; arson or setting fire to property; drug trafficking offences; or convicted of, or sentenced to, a term of imprisonment that be served or suspended, for any form of assault.</i> ☐ Yes ☐ No ☐ Not applicable	

STATUTORY DECLARATION

Oaths Act 2001; Oaths and Affirmations Act 2018; Oaths Act 1867.

I, _____
(full name)

of

(residential address)

Occupation _____

Do solemnly and sincerely declare that:

The information provided by me to the questions listed in the Possability Statutory Declaration – Police Checks and Registrations form is true and correct.

I understand and accept that if I provide false and/or misleading information that later impacts on my eligibility for employment with Possability that disciplinary action may be taken. This includes termination of my employment if the matter so warrants it. I understand that Possability reserves the right to seek further advice and, as appropriate, act on the matter.

I make this solemn declaration under the *Oaths Act 2001 (Tasmania)*; *Oaths and Affirmations Act 2018 (Victoria)*; *Oaths Act 1867 (Queensland)* in which state I am working in.

Declared at:

(place)

on _____ / _____ / _____
(date)

(employee signature)

Before me

(Name and Position of Justice, Commissioner for Declarations or authorised person)

(Justice, Commissioner for Declarations or authorised person signature)

Who can be a Commissioner for Declarations or a Justice of the Peace?

Tasmania – see here:

https://www.justice.tas.gov.au/commissionersfordeclarations/list_of_groups

Queensland – see here:

<https://www.ag.gov.au/legal-system/statutory-declarations/who-can-witness-your-statutory-declaration#list>

Victoria – see here:

<https://www.justice.vic.gov.au/statdecs#find-an-authorised-statutory-declaration-witness>

Acts referred to in this document:

Tasmania – Oaths Act 2001

<https://www.legislation.tas.gov.au/view/html/inforce/current/act-2001-077>

Queensland - <https://www.legislation.qld.gov.au/view/html/inforce/current/act-1867-012>

Victoria – Oaths and Affirmations Act 2018

<https://www.legislation.vic.gov.au/in-force/acts/oaths-and-affirmations-act-2018/008>